

ADVANCED CERTIFICATE IN BUSINESS

TULLAMORE

Further Education and
Training Centre

Post Leaving Certificate QQI Level 6
(QQI Code: 6M4985)

This one year full-time programme is designed to enable successful learners to gain an in-depth understanding of the role and function of business management, accounting, finance and marketing within different business environments. Key areas of study include marketing and accounting with a focus on developing effective management and advanced IT skills. The programme will enhance opportunities in securing an apprenticeship in the area of Financial Services, Accounting Technician or Insurance Practitioner.

Duration:

September to May | Full-Time

Modules*:

1. Business Management
2. Communications
3. Financial Reporting
4. Applied Economics
5. Spreadsheets
6. Word Processing
7. Marketing Management
8. Mathematics
9. Work Experience

**Modules subject to change*



Class of 2018: Leila Pidgeon, John Lloyd, Christine Conway

Leila and Christine both plan to further their studies at Athlone IT. They hope to use their Level 6 PLC Course to apply directly to year 2 of the Higher Certificate Business Course.

John is using his Level 6 PLC course as a stepping stone to year 2 of Bachelor of Business Studies in University of Limerick. His ambition is to obtain a Masters in Economics.

Entry requirements:

Leaving Certificate or QQI Level 5 or equivalent standard of education. All applicants must attend for interview and online assessment to determine suitability for the programme.

Fees:

- €200 Registration Fee (payable by all students, non-refundable)
- €200 PLC Government Levy (some exemptions apply)
- €80 QQI Certification Fee (some exemptions apply)

Employment Opportunities:

This programme offers a range of employment opportunities to pursue a career in accounting, banking, general business, marketing and administration.

Students may be eligible to apply for the SUSI Grant, or the Back to Education Allowance or VTOS.

Links to Third Level



Athlone Institute of Technology (AIT)	AL650	* Higher Certificate Business (Level 6)
Carlow Institute of Technology (Carlow IT)	CW906 CW917	* Higher Certificate Business (Level 6) * Bachelor of Business, options in: Business Mgt, International Business, Supply Chain Mgt, HR Mgt, Marketing (Level 7)
Maynooth University (MU)	MH101 MH107 MH108 MH401 MH407 MH411	Bachelor of Arts (Level 8) Social Science (Level 8) European Studies (Level 8) Finance (Level 8) Business and Accounting (Level 8) Entrepreneurship (Level 8)
Galway-Mayo IT (GMIT)	GA170 GA174 GA175 GA176 GA182	Bachelor of Business (Level 7) Business in Marketing and Sales (Level 7) Business in Finance (Level 7) Business with Entrepreneurship (Level 7) Bachelor of Business (Level 8)
University of Limerick (UL)	LM050	*Bachelor of Business Studies (Level 8)

**Upon completion of the Major Award 6M4985, students may progress directly to Year 2 of these courses.*

How to apply:

Contact us directly for an application form at:

Tullamore Further Education & Training Centre,
4th Floor, Castle Buildings,
Tara Street, Tullamore

T: 057 9349471

E: esheridan@loetb.ie